

HIGH FIELD SURGERY – PATIENT PARTICIPATION GROUP

Minutes of the Patient Participation Group held on Tuesday 16th March 2021 commencing at 11.00am. Meeting held by Video conference on Teams.

Present: Chair - (GB).
(BA), (LB), (LR), (GBe), (LW)

Practice Manager - Mike Holmes (MH)
GP – Dr Helen Poulter (HP)
Practice Secretary – Kayleigh Burton (KB)

1. Apologies and Introduction

Apologies: (DA), (DM), (DP), (CA)

GB opened the meeting, thanked all for joining. MH summarised the minutes from last meeting. Subgroups action plan will be discussed in this meeting. Minutes accepted as a true record.

Surgery Update

COVID-19

- MH explained that we are rattling through the 1-9 Cohorts for Covid-19 vaccinations. We have done over 2500 vaccinations. MH explained the difficulties moving down the age groups and the cohorts, struggling with group 6 CEV, lower uptake of vaccine. Gives us insight as to how this will affect the younger groups. Having to phone three or four times, sending texts and letters and less uptake.
- Vaccination centres have been doing other cohorts and we have been asked to not touch these patients, when we are asked to sweep up the remaining patients that have not been able to see if they already have an apt booked. Causing issues when calling them as we are wasting resources as most have been booked in elsewhere.
- General Practices part in vaccinations will end at the end of cohort 9, younger patients will attend vaccination centres. Surgery will concentrate on 2nd doses and routine GP work that has been suspended, need to get back to our role in the NHS. HFS should finish 2nd doses by the end of June.

LW asked if we know who has had the vaccine, MH explained that yes we do know as we use a national IT system.

GB asked if 2nd jab will come directly from NHS centrally, MH explained that where first dose given the practice or centre is responsible for 2nd jab. In exceptional circumstances patients will go elsewhere.

LR wanted to give feedback with regards to the way the covid clinics have been run and a noted an improvement in the recent clinic.

GP Changes

- MH informed that Dr Kitchen and Dr Shaw are retiring at the end of March. Two new GP's to replace, Dr Amjid Aslam as a partner and Dr Sarah Hilton will be a salaried GP. Dr Hilton will be doing more sessions that Dr Kitchen, therefore more capacity at HFS.

GBe wanted to give his personal thanks to Dr Shaw and Dr Kitchen.

2. Update from Sub Group

- GB informed of the stagnation of the membership of the patient group since previous members left. GB is actively trying to recruit some people he knows, potential patient in late 20's may join. Is there

a way to reach out to other patients to join the group. MH mentioned it is difficult due to GDPR and aware that we are sending a lot of information out via texts and does not want to overwhelm. Suggested that BA send the link to join the PPG. HP suggested social media is the best form of attraction for younger people. BA agreed to do so.

- Action – GB will draft text for group recruitment, surgery will publish online and request BA to distribute to local groups.

GB thanked LR for the newsletter draft

- LR explained the draft newsletter, thought it best to have a welcome from the surgery, a PPG column to shout out to potential new pts. To also have a column for upcoming news such as seasonal clinics. Links to local services. Decided not to go over 4 pages as will lose peoples interest.

GB asked if there was any suggestions, MH & HP feel that the overall content is good, MH added link for Colton Surgery newsletter for all to see.

GB wanted information with regards to Cohens to see if they would be willing to roll out the newsletter as very close to the surgery

Development work to continue under sub group aiming for a September 2021 launch

3. PPG Network Support Group

- GB summarised his attendance on the above group, and the hope the network could be more focussed and helpful in future

4. **AOB**

Full PRG Meetings (Online)

- 18th May 2021 11:00am
- 20th July 2021 11:00am

Sub Group meeting (Online)

- 13th April 2021 11:00am
- June to be confirmed by email

The meeting closed at 11:46